

# Arkansas Valley Ambulance District

Nicole Lewis - Chair ([nlewis@avad.care](mailto:nlewis@avad.care)); Andra Dalton - Vice chair ([adalton@avad.care](mailto:adalton@avad.care)); Tom Kainz - Treasurer ([tkainz@avad.care](mailto:tkainz@avad.care)); Dave Van Nattan - Secretary ([dvan@avad.care](mailto:dvan@avad.care)); David (Topper) Craft - Board Member ([dcraft@avad.care](mailto:dcraft@avad.care)); Lex Wayson - District Manager ([lwayson@avad.care](mailto:lwayson@avad.care)).

Board Meeting Minutes of Feb 19, 2024

Attendees: Nicole, Tom, Topper, Lex, Dave, Mark Rowland. Andra absent due to work.

Meeting called to order by Nicole at 1802 hours.

Minutes were presented, no corrections. Motion made by Topper to accept as presented, seconded by Tom, vote taken 4/0 to accept.

Treasures Report: Tom presented the report. Income for the month was \$2,533 bring balance for Jan to \$82,227. Tom issued a check to be presented to the Building Department to renew the building permit. Dave will delivered it and get a new permit. Tom made a motion to require a W-9 from all contractors in the future. This is to help with accounting practices. Motion seconded by Dave, vote taken 4/0 to establish new policy. A W-9 will be required from all future contractors.

Nicole advised Board about insurance on the property, a requirement for our loan to be approved. Galilger is working on this and should be completed quickly. Loan will be completed upon insurance approval. Board of Directors will be required to go to High Country Bank to sign loan papers.

Monthly education will be on March 27, 6pm at HVFD.

EMT class is going great. We have 6 students who are having good classes and good skill. Students will start ride alongs in March in Chaffee County. In addition a 12 hour shift in the ER. Testing is scheduled for May 7 in Pueblo. If all goes well in June we will have 6 new EMTs, all before June 24.

We had a CPR Class last Saturday, next scheduled call will be May 17. Kudos to Sierra and Dillon on their CPR training class, they were the instructors and did great! The budget is set to cover this class. Instructors include Lane, Eric, Nicole, and Andra. CPR Instructors will be paid out of the Outreach Fund. Classes are 6 hours includes CPR and First Aid at \$25 hour. Other classes are 3 hours, includes CPR only at \$25 hour.

Title Insurance will need to be updated upon completion of the building.

We will be having a Medicare Site Visit on Wed at 8AM.

No news on Grants.

Ops and Maintenance: we need to establish an interview process for volunteers. It will need to include how the process will work, require references, have a performance evaluation after a probation period. Lex and Nicole will work on this with CRS for guidance. This would apply to not only drivers but EMTs also.

Meeting adjourned at 1912 hours by Nicole.

Respectfully submitted  
Dave Van Nattan