

## AVAD 2023 Budget Overview

### General Fund

#### Revenues

##### Total revenues

- Total revenue represents income from all sources EXCEPT any grants.

#### Expenditures

##### Administration

- Admin staff – reimbursement
  - District Manager and any other independent contractors hired for the purposes of district management, organization and training.
- Audit exemption
  - Category no longer used – included with District Management and Accounting
- County Treasurer Fees
  - Monthly processing charges by the county treasurer
- Community outreach
  - Expenses related to community involvement. Mailers, flyers, contributions to local events
- Compliance
  - Any expense related to mandated requirements. Fees related to ambulance certification and licensure, etc.
- District Management & Accounting
  - Community Resource Services (CRS) monthly services (monthly financial reports) and any other related expenses (budget prep, election filings, etc.)
- Dues and Subscriptions
  - Annual / Periodic expenses: Office 365, Quicken, FreCom, business Prime, Special District Association.
- Insurance
  - (Not currently using- may delete)
- Legal
  - Legal advice, assistance (paid by the hour)
- Office equipment & technology
  - Printers & supplies, electronic whiteboard, PC accessories, etc.
- Payroll Taxes
  - Payroll Expenses (Fed & state withholding, SS taxes, disability, etc.) related to Admin Staff reimbursement / Payroll
- Postage
  - Postage, shipping fees
- Printing
  - Printing costs for manuals, training materials, etc.

## Operations

- Bank Charges
  - Debit card fees
- Billing and collection fees
  - Business Options fees related to medical billing
- Cleaning and sanitation
  - Sanitizers and general cleaning supplies
- Communications
  - Active 911 subscriptions, Med-1 cell services
- Dispatch Services
  - Quarterly dispatch services (FreCom)
- Facility Reimbursements
  - Donations to HVFD for bay use and Med unit storage
- Insurance
  - Workman's comp, ambulances, liability
- Medical device maintenance
  - Maintenance/repair charges for Lifepacs, cots, loaders, Lucas, etc.
- Medical supplies
  - Med supplies used in day to day operations
- Operating contingency
  - Mandated 3% reserve for emergency use.
- Personal protection equipment
  - Gloves, masks, hand sanitizer, sanitizing sprays, cleaners, etc.
- Transport expenses
  - Expenses related to patient transports
- Uniforms
  - Shirts, pants, gloves, jackets, etc. Safety gear/vests
- Volunteer benefits
  - ATT reimbursements, Salia Clinic memberships, volunteer outings, etc.
- Volunteer responder reimbursements
  - Challenge shift payouts volunteer assistance.

## Training

- Continuing education
  - Expenses related to EMT continuing education required for advancement and ongoing (re)certification
- Driver Training (EMR)
  - Training expenses related to training drivers
- EMT Training
  - Training expenses related to training EMTs: cost of classes, books, exams and tests.
- Training devices, supplies & books
  - Costs associated with general training items: mannikins, training tools, etc.
- Training equipment – small
  - Miscellaneous small equipment related to general training.

## Equipment

- Ambulance computers
  - Items related to the computers in the ambulances: replacement cables, pens, chargers, etc.
- Ambulance Fuel
  - Diesel fuel for the ambulances
- Ambulance maintenance
  - Maintenance and repairs to the ambulances
- Ambulance registration and licensing
  - Registration fees, annual licensing and certification fees
- Communications
  - Portable communications equipment and supplies: radios, cases, batteries, mice, etc.
- Facility
  - Storage boxes, shelving, cabinets, etc.
- Small equipment
  - Any small equipment purchased not falling into another, specific category: vacuum cleaner, pressure washer, Lifepak mounting system, etc.