

# Arkansas Valley Ambulance District

Minutes of Board meeting on June 20, 2022

Attendees: Nicole Lewis, Andra Dalton, Tom Kainz, David Craft, Dave Van Nattan, Mark Rolland, Leslie Wayson.

Meeting was called to order at 1805 hours by Nicole.

Minutes were presented, no corrections noted. David made a motion to accept, Tom seconded, vote taken to accept 3/0/1.

Treasures Report: April receipts from taxes were \$68,746. Expenses included Election expense of \$2,092. Leaving AVAD with a balance of \$397,195. David made a motion to accept, seconded by Dave, vote to accept 4/0/1.

Upcoming events: Monthly training is scheduled June 30 at 7 Pm at HVFD. We will be fitting vest, and have EMT and drivers training.

Volunteer appreciation will be held on July 16, zip line fun for those who signed up and a catered dinner for all plus spouses. Expenses to be moderate.

Leslie and Mark are both on board. They are working on organization of the office and units. Tom asked the the Board approve Lex to be added to the Emergency Checking account and to have a debit card issued to her to be tied to the emergency checking. She will need these to properly complete her jobs. Dave made that motion, seconded by Andra, vote taken in favor 5/0.

Dave requested permission to send copies of the minutes to each volunteer. Discussion followed and Board agreed.

Policies: Lex will be binding copies of the policies very soon to be given to each volunteer. Printing and binding should be finished shortly.

Billing updates: we seem to have an ongoing problem with Billing Options. There have been some changes in the billing process but some of the staff at BO did not receive the new arrangements. BO will get the paperwork completed, process the checks into our account at the bank. A balance sheet will than be provided to AVAD and CRS. To aid in the process all EMTs need to enter ALL patient IDs into the system. The can be entered manually or scanned.

AVAD expansion: not much to report, still being held up at Zoning Department in Canon. Dave will make attempts to move process forward. Plans to contact our consultant and even the County Commissioner for help. A 60-90 process is approaching 18 months.

We are also looking at placing ads in local outlets asking for RFP (resists for proposal). Dave will contact the builders who have shown interest already and ask them to start working on their bids.

A banner has arrived to place on the site.

The Board will receive copies of the plans for their records.

Ambulance Directors/District Manager: filling shifts will now become part of Lex's job. Lex will also create an annual calendar listing all the times for things to be done, showing lead time to help with deadlines.

Other consideration for her jobs is to take over duties being done by the Board. Some of those include from Andra uniforms, from David grants, from Dave expansion.

Grants: so far our Grant looks great, looks very good for us. Discussion followed concerning the subject of new ambulance vs demo ambulance. The cost is very close to being the same. The biggest difference is the waiting period. The demo already exist and could be available in Sept. ordering a new one may not be available for some time (Northstar, possible 16 month wait).

Ops: Mark wanted to discuss our old Lifepac. We need to do something with it. Right now it is not being use. Some considerations on its use would be for training and school. We could also consider selling it for about \$6K. Or donate it to another EMS district.

Service contracts on Lifepacs are expensive and currently we do not have a service contract, instead we just call for a service call, also expensive. We will be looking into alternate vendors for better deals on service.

Mark would like to see us add LifePac Arms to our cots and get better counter mounts. Techmounts can supply us with both for A1 and A2 at a price around \$800 each. Total for mounts and install would be around \$5K for both ambulances. David made a motion to purchase, seconded by Dave, vote carried 5/0.

Mark was approached by Heart of the Rockies again concerning long transports. They would give us a 12 hour window for contact, a contract that we get paid a retainer of \$25K per year. In addition if we cannot cover our District Chaffee County EMS will. Board discussed the proposal. The Board felt that at this time we do NOT want to expose our EMTs to that kind of danger. The offer was rejected.

Tom notified the Board that we will be changing our web site provider. This is a professional that deals with many Special Districts. The new site will provide employee portals to give access to new employees/volunteers on benefits and contracts, etc.

Check engine lite is still working on A1, please notify Jim.

To reset AVAD password go to reset outlook.

Tom is also looking for a better scheduling software.

Meeting was adjourned at 2030 hours.

Respectfully submitted  
Dave Van Nattan